



UNITED INDIA INSURANCE COMPANY LIMITED
REGIONAL OFFICE JODHPUR

INFORMATION TECHNOLOGY DEPARTMENT

City Center, 3rd Floor, Main Olympic Road, Jodhpur-342001

PHONE: 0291- 2653008 Mail Id: tssjodhpur@uiic.co.in WEBSITE: www.uiic.co.in

**TENDER NOTICE REGARDING RATE CONTRACT FOR SUPPLY AND
INSTALLATION OF SMF BATTERIES FOR UPS FOR OFFICES UNDER
REGIONAL OFFICE JODHPUR**

United India Insurance Company Limited, Regional Office Jodhpur invites sealed quotations regarding rate contract for supply, installation and maintenance of UPS SMF batteries.

You are hereby requested to send your sealed quotations for the supply of above mentioned items to the below mentioned address.

The Regional Manager
United India Insurance Company Limited,
Regional Office Jodhpur
City Centre, 3rd floor, Main Olympic Road, Jodhpur-342001 (Raj.)

The quotation should be submitted in a Sealed Cover Marked “**Tender for supply of UPS batteries**” and should reach us **on or before 30.03.2020 upto 03.00 PM**. Applications received beyond the stipulated date & time shall not be considered. The tenders received will be opened in the presence of the bidders on **30.03.2020 at 03.15 PM** in the IT Lab of Regional Office, United India Insurance Company Limited, City Centre, 3rd floor, Main Olympic Road, Jodhpur. If the last date for submission of tender happens to be a holiday due to some unforeseen circumstances then the tender can be submitted on next working day time upto 12.00 PM. For query and clarifications, send email to tssjodhpur@uiic.co.in.

DOCUMENTS TO BE SUBMITTED IN THE SEALED COVER

The quotation should be duly signed by the authorized signatory whose name, designation, address and contact no. should be clearly mentioned in the bid.

- a. Signed and Sealed Copy of this Tender Document.
- b. Demand Draft of Rs. 25000/- towards EMD.
- c. Proof of Authorized Dealer (OEM Certificate) as mentioned in Annexure 2 Point (3).
- d. GST Certificate (Self Attested).
- e. Annexure-1 – Declaration on Supplier Letter Head signed and sealed by Authorized Representative of Supplier.
- f. Annexure-2 - Tender Form for UPS Batteries signed and sealed by Authorized Representative of Supplier.
- g. Annexure-3 - Schedule of Rates

Terms and Conditions

1. Prices should include Maintenance charges for SMF battery(s), Excise Duties, Sales Tax, Freight, GST and all such other levies until delivery, installation, & expiry of warranty period at various Operating Offices across Rajasthan.
2. In case any of the battery gets faulty within warranty period, the same shall be replaced by the supplier at the particular office of UIIC within 7 days time for which no extra amount will be paid to the supplier.
3. The quotation should clearly specify the **period of warranty. Minimum warranty period should be 24 months.** The warranty period will be applicable from the date of installation. The replacement of defective battery(s) should be done by the supplier during the warranty period free of cost to company.
4. The rates quoted in the tender should be valid at least for **one year** from the date of letter of selection.
5. Company can place purchase order to the supplier on the approved rates for any number of batteries for any locations within the state of Rajasthan.
6. The supplier should also specify the rate at which old battery(s) would be taken back. The supplier will collect the old battery(s) (any make) on his cost from the locations.
7. **The delivery & installation should be made within 7 days in city locations and within 10 days in other locations from the date of receipt of our order and full payment of new batteries will be made by the concerned office through NEFT only after proper installation of battery(s) and submission of buy back amount of old batteries.**

NOTE: Vendor has to submit Buy Back amount of batteries through Cheque/DD/NEFT in concerned office at the time of delivery of new batteries. Only after Receiving of buyback amount of old batteries, full payment will be made for New batteries and UIIC will not provide any invoice for buyback of old battery.

8. The battery(s) supplied should be of recent stock and the manufacturing date should not be greater than 2-3 months from the date of supply. The date of manufacturing should be explicitly mentioned on the battery and on the invoice.
9. The supplier will do installation of battery(s) with UPS at respective office with the help of fully trained persons. For any mishap / accident or any other careless conduct during replacement of batteries, the supplier will be fully responsible.
10. The order can be placed on **“as & when needed basis”** for any number of battery / batteries till the validity of the contract.
11. a) The tender application should be accompanied by a security deposit of **Rs.25000/- (Rupees Twenty Five Thousand Only)** in favor of United India Insurance Co. Ltd., by way of Demand Draft / Pay Order payable at Jodhpur. No interest will be payable on the amount of Security Deposit. Security Deposit to the unsuccessful bidders will be refunded after completion of Tender Process (subject to realization of the instrument).
- b) Security Deposit to the successful bidder will be kept with the Company till completion of the warranty period of batteries supplied by the vendor. No interest will be payable on the amount of Security Deposit.
12. **SME Clause-** UIIC is governed by provisions of the Public Procurement Policy for Micro and Small Enterprises (MSEs) as circulated by The Ministry of MSME, GOI. The policy details are available on the website www.dcmsme.gov.in. Vendors desirous of availing exemptions/ preference under above provisions should submit a copy of proof of valid Registration with NSIC as MSEs.

13. No amendment in Rates will be accepted from any of the participants, once tender has been opened on due date and will be finalized. A letter regarding selection will be sent to the selected bidder/s.
14. No request for price revision shall be entertained arising due to Govt. Policies / Market Rate Fluctuations including Trade Taxes / Duties changes during the currency of Tender Agreement. However if there is a drop in price of any item in the market the same should be communicated to UIIC.
15. In the event of selected supplier denies to supply the ordered Battery(s), agreed and accepted as per the Tender Document, for whatsoever the reason may be, the Security Deposit submitted with the Tender shall stand forfeited and the supplier will be blacklisted to participate in Tender proceedings in future.
16. The L1 Vendor will be decided separately for all type of batteries. Purchase order for any requirements arising at any time during the contract will be placed with the L1 vendor for the type of battery for that period.
17. If the successful bidder is found to be supplying material of poor quality or fails to comply with the specification of the tender, the supplier/bidder is liable to be black-listed and his tender will be cancelled & will not be allowed to participate in future tenders.
18. No sub-contracting is permissible. If noticed, the contract will be cancelled and penalty as per the rules may be imposed.
19. In case of deviation from any of the Terms & Conditions during period of agreement, the Security Deposit of the supplier will be forfeited.
20. The Company reserves the right to accept or reject any or all the quotations without assigning any reason.
21. TDS or any other taxes applicable from time to time during the period of contract will be deducted at the time of payment of bills.
22. In case of any dispute or any difference only Courts of Jodhpur (Rajasthan) shall have the jurisdiction in all matters arising out or connected with this agreement. Further this agreement is subject to laws of India alone.
23. UIIC may, at any time, by giving 30 days' notice, be able to cancel the tender/rates as agreed during this period.
24. Types of UPS across Rajasthan are as follows –

Sr. No.	Manufacturer of UPS/ Brand	Capacity
1	M/s Numeric	1 KVA, 2 KVA, 5 KVA, 3 KVA,10KVA
2	M/s Consul	1 KVA
3	M/s Switching AVO	5 KVA
4	M/s Uniline	1 KVA
5	M/s Techser	1 KVA

The UPS were installed in our operating offices during year 2001-2002 or thereafter hence please ensure the batteries to be supplied / installed are fully compatible with these brands. After installation of battery no request or objection will be entertained. The supplier has to ensure fault free working of batteries with these UPS with full load and longer battery backup.

Penalty Clause:-

- **Penalty for delay of delivery:** 1% for the first week; 2.5% for the second week; and 5% for the third week and above. For this purpose of this clause, part of week is considered as full week.
- **Penalty for delay of installation:** 1% for the first week; 2.5% for the second week; and 5% for the third week and above. For this purpose of this clause, part of week is considered as full week.

Date:
Place:

(Signature of the supplier with Seal)

Name:-

Contact No:-

Annexure - 1

DECLARATION

I/ We _____ hereby declare that we have read all the terms and
(Name of the Person of the supplier)
Conditions mentioned above and on behalf of our company / organization _____
we are agree and abide by these terms & conditions.

Date:
Place:

(Signature of the supplier with Seal)

Name:-

Contact No:-

Annexure - 2

TENDER FORM FOR UPS BATTERY(S)

1. Supplier Firm Name : _____
2. Address with Tel/Fax Nos. : _____

3. Whether you are an Authorised Dealer/ Distributor/Licensed Importer of the Make of Battery(s) quoted for. (Kindly attach Dealership/ Distributorship/ Licensed Importer Certificates for brand/ make quoted for, mentioning validity period which must cover Tender Contract Period) :
4. Whether Registered with Sales Tax Authority(s).
If yes than GST No. : _____
(Please attach attested Xerox copies of certificate)
5. Names of leading customers including Public Sector Undertakings/ Public Sector Insurance Co's & Banks/ Govt. Offices from whom orders are secured. : _____
(Please attach a separate list)
6. Commitment period for supplying the Batteries on the above rates: : one year from the date of selection letter.
7. Details of Security Deposit : DD No.: _____ Dated: _____
: Rs. 25,000/-
: Name of Bank: _____
: Branch Name: _____

Date:
Place:

(Signature of the supplier with Seal)

Name:-

Contact No:-

Annexure – 3

SCHEDULE OF RATES

Make of Battery	Battery Rating	Price Per Battery (exclusive of taxes) (A)*	Buy Back Price of Old Battery (exclusive of taxes) (B)*	Final Rate (C)* (C=A-B)	Warranty Period * (Min. 2 Yrs)
EXIDE/ AMARON/ QUANTA	12V- 42AH SMF				
	12V- 65AH SMF				
	12V-100AH SMF				

Note :- L1 Vendor for specific battery rating will be chosen based on Column (C) Final Rate Only.

Date:
Place:

(Signature of the supplier with Seal)

Name:-

Contact No:-

Annexure - 4

LIST OF UIIC OFFICES UNDER JODHPUR REGION

S.N.	Code	Office Name
1	290000	RO JODHPUR
2	290091	JODHPUR OD HUB
3	290092	JODHPUR TP HUB
4	290100	DO 1 JODHPUR
5	290101	BO 3 JODHPUR
6	290102	MDB JODHPUR
7	290181	MO PHALODI
8	290183	MO MAHA MANDIR
9	290184	MO KAYALANA
10	290200	DO-2, JODHPUR
11	290201	BO 2 JODHPUR
12	290202	BO PIPAR CITY
13	290282	MO PAL
14	290283	MO MATA KA THAN
15	290284	MO JHALAMAND
16	290300	DO PALI
17	290301	BO ABUROAD
18	290302	BO SUMERPUR
19	290303	BO BILARA
20	290381	MO FALNA
21	290382	MO SADRI
22	290383	MO JAITARAN
23	290384	MO SOJAT CITY
24	290385	MO SHEOGANJ
25	290400	DO BARMER
26	290401	BO BALOTRA
27	290403	BO JALORE
28	290481	MO DHORIMANA
29	290500	DO 1 UDAIPUR
30	290501	BO 1 UDAIPUR
31	290600	DO 2 UDAIPUR
32	290601	BO DUNGARPUR

33	290602	BO BANSWARA
34	290603	BO KANKROLI
35	290681	MO SAGWARA
36	290682	MO FATEHNAGAR
37	290683	MO PINDWARA
38	290700	DO BIKANER
39	290701	BO NAGOUR
40	290702	BO BICHWAL
41	290781	MO NOKHA
42	290782	MO LADNU
43	290784	MO KARNI NAGAR
44	290800	DO BHILWARA
45	290801	BO CHITTORGARH
46	290802	BO BHILWARA
47	290881	MO MANDAL
48	290900	DO SRIGANGANAGAR
49	290901	BO HANUMANGARH
50	290902	BO RAISINGHNAGAR
51	290903	BO NOHAR
52	290981	MO SURATGARH
53	290983	MO CHAK 4 Z
54	290984	MO SANGARIA
55	291000	DO JAISALMER
56	291081	MO POKARAN

Note: This list is subject to change as and when new office is opened and old office is closed.

